

Important Exhibitor Information

Are you exhibiting at the 2024 SCI show in Nashville, Tennessee and are looking for additional information?

Click <u>THE EXHIBITOR PORTAL</u> and log-in using your company specific password to access the following documents:

- My Account-Print your account statement, see when the next payment is due, or make a payment online
- <u>Badge Registration/Event Ticket Purchase</u>-Exhibitor Badge registration is open. Purchase your evening event tickets through the online system
- MCC Electricity Order Form-Order electricity for your booth space
- <u>Expresso by GES</u>-SCI requires flooring for the booth space. Use the link to order flooring, tables, chairs or furnishings
- <u>Tennessee Tax Forms</u>-All sales on the show floor will require a Tennessee State Tax Form filled out and returned to the State of Tennessee
- Move-In Map

** Please Note: The diagram is intended to be used as a guide, specific booth names or number may have changed since the map was created. Please look for your booth number on the map and use the color-coded key to see your exact move-in date and time. Move-in dates and times cannot be modified, exhibitors needing to check into the marshalling yard will need to adhere to the set forth schedule.

Move-Out Map**specific details to follow via email and texting app**

Booth Security Form- If you require security for your booth, please fill out the form. Email this form
to Justin McKillop (justin.mckillop@securitydirectors.org) and CC Kyle Crowther
(kcrowther@secritydirectors.org).

If you cannot remember your exhibitor portal password or need additional assistance, please call 520-620-1220 ext. 3, then option 3 to be connected to an exhibitor coordinator!